

# Charter School of Morgan Hill Foundation

## Joint Meeting of South Valley Charter School & Charter School of Morgan Hill Foundation Board of Directors Meeting Minutes

April 25, 2013

<p><b>Open Session</b>  <b>Location:</b>  <b>Ditmore Home</b>  <b>14305 San Martin</b>  <b>Avenue, San</b>  <b>Martin, CA 95046</b></p>	<p>The meeting was called to order at 6:00 pm  Charter School of MH Foundation Board Members present: Dana Ditmore, Mary Roensch, Liz Bolton, Rebecca Santos, Dan Newquist, Dave Affourtit, Juli Hall  South Valley Charter School Board Members present: Paige Cisewski, Eva Swope, Roger Knopf, Craig Weber, Albert Balagso  South Valley Charter School Board Members absent: Robin Chiang  Other Attendees: Susan Pfefferlen</p>
<p><b>Discussion Items</b></p>	<ol style="list-style-type: none"> <li>1. Meeting purpose &amp; questions to be answered <ul style="list-style-type: none"> <li>→ Process for fund request and disbursement</li> <li>→ Initial projection for 2013-2014 fundraising</li> <li>→ Schedule for 3-5 year strategic investment plan</li> <li>→ Discuss engaging a fundraising professional</li> </ul> </li> <li>2. Foundation Mission <ul style="list-style-type: none"> <li>→ Open discussion &amp; suggestions on wording of Foundation Mission statement</li> </ul> </li> </ol>
<p><b>Reports</b></p>	<p>There were no reports to be viewed or discussed</p>
<p><b>Agreed Upon Meeting Actions</b></p>	<ul style="list-style-type: none"> <li>• Foundation Mission Statement to be drafted and sent out to both Boards for comment by 4/29/13</li> <li>• CSMH to define a 2013 – 2014 fundraising purpose and \$ amount needed by 6/30/13</li> <li>• CSMH to define 3 – 5 year fundraising goals by 12/1/13</li> <li>• Foundation to define required policies and a schedule for finalization by 6/30/13</li> <li>• Foundation to develop fundraising plan for 2013 – 2014 by 8/1/13</li> <li>• Foundation to develop job description for a Foundation Executive Director by 8/1/13</li> </ul>
<p><b>Upcoming Events</b></p>	<ol style="list-style-type: none"> <li>1. Family Fun Fest – May 31, 2014</li> <li>2. Next joint Board will be on 8/1/13 @ 6pm at the home of Paige &amp; Paul Cisewski</li> </ol>
<p><b>Adjournment</b></p>	<p>The meeting was adjourned at 8:30 pm</p> <p>Minutes approved on: <u>9/9/13</u></p> <p>Secretary signature: <u>Juli Hall</u></p>

# Charter School of Morgan Hill Foundation

## Joint Meeting of South Valley Charter School & Charter School of Morgan Hill Foundation Board of Directors Meeting Minutes August 1, 2013

<p><b>Open Session</b>  <b>Location: Home of Paige &amp; Paul Cisewski, Morgan Hill CA 95037</b></p>	<p>The meeting was called to order at 6:40 pm  Charter School of MH Foundation Board Members present: Dana Ditmore, Mary Roensch, Liz Bolton, Rebecca Santos, Juli Hall  Charter School of MH Foundation Board Members absent: Dave Affourtit, Dan Newquist  South Valley Charter School Board Members present: Paige Cisewski, Eva Swope, Roger Knopf, Craig Weber, Albert Balagso, Brian Sullivan  South Valley Charter School Board Members absent: Robin Chiang</p>
<p><b>Action Items</b></p>	<p>No action items during the Joint Board meeting</p>
<p><b>Discussion Items</b></p>	<ol style="list-style-type: none"> <li>1. Changes to CSMH Foundation Mission Statement to be approved at next Foundation Board Meeting</li> <li>2. Discussed Agreed upon meeting actions from April 25, 2013 joint Board meeting</li> <li>3. CSMH Fundraising goals for 2013/14 discussed</li> <li>4. CSMH 3-5 year Fundraising Goals discussed</li> <li>5. CSMH Foundation policies discussed</li> <li>6. CSMH Fundraising Plan for 2013-2014 discussed</li> <li>7. Discussed draft position description for Foundation Executive Director</li> </ol>
<p><b>Reports</b></p>	<p>Financial Reports as of 6/30/2013 were reviewed  Cash Receipts and Disbursements Policy handed out for review</p>
<p><b>Next CSMH Foundation Board Meeting / Proposed Agenda items</b></p>	<ol style="list-style-type: none"> <li>1. Next Meeting will be on Monday, September 9, 2013 @ 6pm at the home of Rhett &amp; Juli Hall 15605 Oak Glen Avenue, Morgan Hill</li> <li>2. Gala Update from Heather Lacerda &amp; Vanessa Sutter at 9/9/13 CSMH Foundation meeting</li> <li>3. Family Fun Fest – May 31, 2013</li> <li>4. CSMH Board Chair to attend &amp; present SV Charter School 2013/14 goals</li> <li>5. Jim Bower to attend 9/9/13 meeting</li> <li>6. Family Fund Drive update – Rebecca &amp; Juli</li> <li>7. Establish a schedule for an initial strategic planning session in the Fall</li> </ol>
<p><b>Adjournment</b></p>	<p>The meeting was adjourned at 8:30pm</p> <p>Minutes approved on: <u>9/9/13</u></p> <p>Secretary signature: <u>Juli Hall</u></p>